

Acolyte Duties at Hickory Neck Episcopal Church

GUIDELINES FOR ACOLYTES

1. Arrive at least 15 minutes before your service.
2. Vest in the parish house and come over to the church.
3. Take a bulletin to your place and make sure you have a hymnal and prayer book.
4. The 2nd server will take the cross to the back of the church while the 1st server will light the candles. The right candle will be lit first and then the left candle. If the Pascal candle is present, it will be lit first.

THE PROCESSION

5. The 2nd server will lead the procession down the aisle on the next to last verse of hymn. The 1st server will follow behind the 2nd server.
6. Proceed to your place without stopping at the altar. The 1st server will go to the right and the 2nd server will go to the left and place the cross in its holder.

THE GOSPEL PROCESSION

7. The 2nd server will process to the middle of the aisle, with the cross, starting on the next to the last verse of the hymn. Do not pause at the altar.
8. After the gospel reading, the 2nd server will process back to the altar without stopping.

THE OFFERTORY & EUCHARIST*

9. The 2nd server will take alms basin to the ushers. After the alms have been received, the 2nd server will take the bread and wine from the presenters for the priest. Then the 2nd server will stand on the left side of altar with the large basin.
10. The 1st server will assist the priest by going to the credence and bringing the chalice to the altar, then the bread & wine cruets and finally the lavabo bowl with the towel on the left forearm.
11. At the end of the offertory, the 2nd server will receive the alms basins in the large basin and give it to the priest for blessing. The alms basins will stay on the altar until after communion.

*For the 11:15 service, the bread and the wine will already be on the altar. Watch for signals from Fr. Michael as to what he will need.

AFTER COMMUNION

12. The 1st server will assist the priest in clearing the altar.

FOR THE RECESSIONAL

13. When the priest signals, the 2nd server will process to the back of the church with the 1st server following. Then, after the dismissal the 2nd server will move around to the back door to return the cross and extinguish the candles. The left candle is extinguished first. If the Pascal candle is there, it is extinguished last.